GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Public Services – B.C.Welfare Department - Departmental Proceedings against Smt. Ch. Naga Lakshmi, Asst.B.C.Welfare Officer(Retired), Rajahmundry, East Godavari District under Rule 9 of A.P.Revised Pension Rules, 1980 – Article of Charges – Issued.

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ANNEXURE – I

STATEMENT OF ARTICLE OF CHARGES FRAMED AGAINST SMT.CH.NAGA LAKSHMI, ASST. B. C. WELFARE OFFICER(NOW RETIRED), RAJAHMUNDRY, EAST GODAVARI DISTRICT

That Smt. Ch. Naga Lakshmi, D/o Muneswara Rao working as Asst. B.C.Welfare Officer was supposed to inspect the hostel every month but she failed to inspect the hostel from 06.12.2014 and through she inspected the hostel on 06.12.2014, she did not verify the records and strength of boarders and left records in routine manner and thereby gave chance for the Hostel Welfare Officer to claim excess diet charges and misappropriate Government funds.

Thus Smt. Ch. Naga Lakshmi, Asst. B.C.Welfare Officer, Rajahmundry, Eeast Godavari District by her above mentioned acts exhibited lack of integrity, devotion to duty, slack supervision and conduct un-becoming of a Government servant and thereby contravened Rule 3(1) (2) & (5) of A.P.Civil Service (Conduct) rules 1964.

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B. UDAYA LAKSHMI
PRINCIPAL SECRETARY TO GOVERNMENT

ANNEXURE – II

STATEMENT OF IMPUTATION OF MIS-CONDUCT IN SUPPORT OF ARTICLE OF CHARGES FRAMED AGAINST SMT.CH.NAGA LAKSHMI, ASST. B. C. WELFARE OFFICER(NOW RETIRED), RAJAHMUNDRY, EAST GODAVARI DISTRICT

Smt. Ch. Naga Lakshmi, D/o Muneswara Rao, Asst. B.C.Welfare officer, Rajahmundry, East Godavari District is native of Tallarevu (V) & (M), East Godavari District. Her date of birth is 04-07-1958. She joined in Government service as Hostel Welfare Officer Grade-II, B.C. Welfare Department on 06-04-1983. She worked at Peddapuram, Rajahmundry, Rajanagaram and Kakinada as Hostel Welfare officer. Later propmoted as Asst. B.C. Welfare officer on 01.09.2010 and posted at Peddapuram. Later she was transferred to Rajahmundry. Her basic pay is 31,550/- (scale of pay Rs.14860 - 39540) she is due to retire from service on attaining the age of superannuation on 31.07.2018. She is here-in-after reffered as Government servant.

IMPUTATION OF CHARGES:

Smt. Ch. Naga Lakshmi, Asst. B.C.Welfare Officer, Rajahmundry, East Godavari District, while working as Asst. B.C.Welfare officer, Rajahmundry from 01.07.2012 to 28.02.2015, has committed grave mis-conduct that she is supposed to inspect the above Hostel every month, but she failed to inspect the hostel from 06.12.2014. She has visited the hostel on 06.12.2014 without proper verification of the records and left the instructions in a routine manner in the superior officers visiting register. Being the immediate supervisory officer, she failed to supervise the above hostel effectively and allowed mis-appropriation of Government funds by the Hostel Welfare officer, B.C. Boys Hostel, Danavaipeta, Rajahmundry.

Facts and evidence in support of the charges:

Brief facts of the case are that on credible information that Smt. Ch.Naga Lakshmi, D/o Muneswara Rao working as Asst. B.C.Welfare Officer supposed to inspect the Hostel every month but she failed to inspect the hostel from 06.12.2014 and through she inspected the hostel 06.12.2014, she did not verify the records and strength of boarders and left records on routine manner and thereby gave chance for the Hostel Welfare Officer to claim excess diet charges and misappropriate Government funds. The enquiry reveals the following irregularities.

1) Variation of 60 boarders' on 27-02-2015 in the Attendance register for 3rd class to 10th Class:.

The Boarders attendance register is being maintained from 19-06-2014 to 27-02-2015 from 3rd to 10th class students. As per the attendance register, Hostel Welfare Officer has shown 177 boarders are present on 27-02-2015 in the hostel. During physical verification there are only 117 boarders present in the hostel but the Hostel Welfare Officer drawing the ration to the 177 boarders. When questioned about the variation of 60 boarders less, the Hostel Welfare Officer was kept silent. On keen perusal of the register, it is found that it was not been maintained properly. The DSP seized the boarders attendance register duly attested by mediators and the DSP.

2) Showing present for the students who were on leave:

During surprise check, found a white paper folder containing the leave letters of 14 boarders of the hostel viz. 1) V. Veerababu, 9th class, 2) N.Krishna Sai, 6th class, 3) K. Bharat Varma, 6th class, 4) P.Kannababu, 9th class, 5) D.Sudheer and D.Jagadesh, 9th class, 6) K. Manikanta, 8th class & K.Apparao, 6th class, 7) P.Kiran, 9th class, 8) D. Nageswara Rao, 9th class, 9) K. Jagadesh, 6th class, 10) P.Ravikumar, 4th class, 11) B. Apparao, 10th class, 12) Madhumanthi Swamy, 7th class, 13) D.Manikanta, 6th class and 14) G. Venkanna, 10th class. They have requested their Hostel Warden to permit them to leave the hostel to outside in different dates. But in those days also the Hostel welfare Officer shown in the boarders attendance register as if they are present and drawn the ration.

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3) <u>The Hostel Welfare Officer miss-appropriated Rs.21,811/- by marking present to the absentees fron 01.12.2014 to 31.12.2014 of B.C. Boys Hostel, Danavaipeta, Rajamahendravaram.</u>

During enquiry, obtained attested copies of attendance registers of the boarders from the Head Masters of 1) C.J.R.M.High School, Kambalapeta, Rajahmundry, 2) C.J.R.M.Elementary school, Kambalapeta, Rajahmundry, 3) Municipal Corporation Town High school, Veerabhadrapuram, Rajahmundry, 4) S.K.V.T. English Medium School, T.T.D Road, Rajahmundry 5) Girls Minicipal Corporation Primary School, Jampeta, Rajahmundry 6) 7th day Adventist E.M School, Jampeta and 7) kantipudi Rama Rao Municipal Corporation High School, Jayakrishnapuram, Rajahmundry from 01.12.2014 to 28.02.2015 and also received attendance statements of boarders for the month of Dec-2014, Jan-2015 and Feb-2015 from the Head Masters of the said schools.

The names of the students noted in the boarders attendance register were compared and verified with the names noted in the schools attendance registers and the genuineness of the students were also obtained from the concerned School Head Masters.

<u>Comparative statement of attendance of the Boarders of Government B.C. Welfare Boys Hostel, Rajahmundry, East Godavari District with the Students Attendance Registers (from 3rd Class to 10th Class) of various Schools of Rajahmundry who are staying in the hostel as boarders from 01.12.2014 to 31.12.2014:</u>

As per the Hostel Attendance Registers, total 177 boarders were actually present for 4620 (2657 +1963) days in the hostel from 01.12.2014 to 31.12.2014 (1 month) whereas the Hostel Welfar Officer has shown present for 5413 days to the 177 boarders during the above period. The Hostel Welfare Officer has shown excess present to the absent boarders for 793 days (5413-4620) during the above period.

The Governmnet has fixed the diet charges to the boarder of 3rd class to 7th class @ Rs.750/- per month (per one day Rs.25/-) and diet charges to the boarder of 8th class to 10th class @ Rs.850/- per month (per one day Rs.28.33 Ps.)

As per actual strength physically available in the hostel, the Hostel Welfare Officer has drawn the following amounts towards diet charges for the period from 01.12.2014 to 31.12.2014.

Sl. No	Classes	Total No. of days boarders from 1-12-2014 to 31-12-2014(A)	Amount per boarder (B)	Total Amount (AxB)
1.	3rd to 7th Classes	**1963** (2320-357)	25-00	49,075-00
2.	8th to 10th Classes	**2657**(3093-436)	28-33	75,272-00
			Total:	**1,24,347/-**

Contd…..(3)

As per the seized records and as per the information furnished by the Present Welfare Officer Sri Dandangi Naga Bushana Kumar S/o Bushanam, Govt. B.C. Boys Hostel, Danavaipeta, Rajamyundry, Sri Revu Venkata Ramana, formerly Hostel Welfare Officer, Govt. B.C. Hostel, Rajahmundry, has drown the following diet charges for the period from 01.12.2014 to 31.12.2014.

Sl No.	Month	Total No. of hostel boarders	HWO drawn diet charges
1.	December-2014	177	1,46,158-00

The Hostel Welfare Officer has exactly drawn Rs. 1,46,158.00 for the month of December 2014.

As on the date of surprise check i.e. 28.02.2015, the Hostel Welfare Officer has excess drawn Rs. 21,811/- (1,46,158 - 1,24,347) by showing present to the absented boarders for the month of December-2014.

4) **The HWO claimed an amount of Rs. 34,530/- by marking present to the absentees from 01.02.2015 to 28.02.2015 of B.C. boys Hostel, Danavaipet, Rajamahendravaram:**

Comparative statement of attendance of the Boarders of Govt. B.C. Welfare Boys Hostel, Rajahmundry, East Godavari District with the students Attendance Registers (from 3rd class to 10th class) of various Schools of Rajamundry who are staying in the hostel as boarders from 01.01.2015 to 28.02.2015:

As per the Hostel Attendance Registers, 177 boarders were actually present for 7359 (4334 + 3025) days in the hostel from 01.01.2015 to 28.02.2015 (2 months) whereas the Hostel Welfare Officer has shown present for 8764 days to the 177 boarders during the above period. Thus the Hostel Welfare Officer has shown present to the absented boarders for 1305 days (8764 - 7359) during the above period.

As per the actual strength physically available in the hostel, the Hostel Welfare Officer has to claim the following amounts towards diet charges for the period from 01.01.2015 to 28.02.2015.

Sl.No.	Classes	Total No. of days boarders Present from 1-1-2015 to 28-2-2015 (A)	Amount per boarder (B)	Total Amount (AxB)
1.	3rd to 7th Classes	**3025**	25-00	75,625-00
2.	8th to 10th Classes	**4334**	28-33	1,22,782-00
			Total:	**1,98,407-00**

As per the records and as per the information furnished by the Present Welfare Officer Sri Dandangi Naga Bushana Kumar S/o Bushanam, Govt. B.C. Boys Hostel, Danavaipeta, Rajahmundry, formerly Hostel Welfare Officer, Sri Revu Venkata Ramana Govt. B.C. Hostel, Rajahmundry has claimed the following diet charges for the period from 01.01.2015 to 28.02.2015.

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Sl.No.	Month	Total No.of Hostel Boarders	HWO drawn diet charges
1	January, 2015	177	1,04,854-00
2	February, 2015	177	1,28,083-00
		Total:	**2,32,937-00**

The Hostel Welfare Officer has exactly claimed Rs. 2,32,937.00 for the months of January & February, 2015.

As on the date of surprise check i.e. 28.02.2015, the Hostel Welfare Officer has claimed Rs. 34,530/- (2,32,937 – 1,98,407) excess by showing present to the absented boarders for the months of January & February- 2015. But diet charges for the months of January 2015 & February 2015 were not sanctioned due to lack of budget as on the date of surprise check i.e. 28.02.2015.

5) <u>After conducting surprise check, the Hostel Welfare Officer has cancelled the earlier claimed bills and submitted the fresh bills my manipulating records.</u>

On enquiry, it is came to know that the Hostel Welfare Officer Sri Revu Venkataramana claimed Rs. 1,46,158/- Rs.1,04,854/- & 1,28,083/- for the months of December-2014, January 2015 and December-2015 respectively. After the surprise check, the Hostel Welfare Officer drawn diet charges Rs.1,46,158/- for the month of December-2015. Diet Charge Rs. 1,04,854/- & 1,28,083/- for the month of January 2015 & February 2015 were not sanctioned due to lack of budget.

On examination of present Hostel Welfare Officer of the B.C Welfare Boys Hostel Sri Dandangi Naga Bushana Kumar S/o. Bushanam stated the former Hostel Welfare Officer Sri Revu Venkata Ramana has claimed diet bills of January- 2015 and February 2015 for Rs. 1,04,854/- & 1,28,083/- respectively through online. Due to lack of budget the Diet charges of January 2015 and February 2015 were not sanctioned. Since the ACB conducted Surprise check and going to recommend deterrent action, the then Hostel Welfare Officer Sri Revu Venkataramana has cancelled the bills for the months of January & February 2015 through online. Later the Hostel Welfare Officer has manipulated records and reduced the boarders attendance for the months of January - 2015 & February 2015 and again submitted fresh bills Rs. 79,179/- & Rs. 99,983/- for the same months of January-2015 & February-2015 respectively in the place of Rs. 1,04,854/- & Rs.1,28,083/- respectively in order to come-over the latches.

6) <u>Misusing the provistions by manipulating the records.</u>

The DSP secured one measurer viz. Kolleparu Venkata Appa Rao @ Anand S/o. Someswara Rao, 50 yrs, Andhra Kirana & General Stores, Gandhi Parks Street Rajahmundry for the weighment of provisions available in the store room and got weighed the same. The DSP verified the Stock of provisions in the presence of Mediators, Asst. B.C. Welfare Officer and Hostel Welfare Officer. On verification of the stock available in the store, when compared with the entries or stock register maintained from June 2014 to till 27.02.2015 the shortage of following stock was found.

Sl.No.	Name of the Provision	Shortage	Cost as per Govt.Rate	Total(Rs.)
1	Chilli Powder	200 grms	200x90	18-00
2	Oil	4 ½ Liters	4.5x61.5	276-75
3	Tamarind	2 kgs.	2x70	140-00
4	Tur Dal (Red Grams)	9 kgs.	9x70	630-00
			Total:	**1064-75**

Contd…(5)

When questioned about the bills/vouchers with regard to the vegetables and daily purchased provisions, the Hostel Welfare Officer did not produce any bills/ vouchers and also not entered up to date details in the daily purchase register. On verification of the records the following lapses were noticed. The surprise check further revealed that the G.S. failed to properly.

7) The HWO failed to maintain the following records:
i) Boarders Attendance Register:
ii) Perishable stock register (Vegetables, Milk, Eggs & Sweets):

The Register was maintained from 19.06.2014 to 18.02.2015. on perusal of the register, it is found that there are no entries after 18.02.2015. The following material was available in the kitchen room on physical verification.

Vegetables: 1. Long guard – 2 Nos. 2. Tomatos – 5KGs 3. Sweet guards– 8 Nos 4. Eggs – 10 Nos.	Not found in stock Register	All the vegetables are not in good quality.

As per register the Hostel Welfare Officer shown purchasing of 15 liters milk daily. But as per the version of the boarders, the warden is not providing milk to them and he mixed 60 ml curd in the Ragimalt to each boarder per day. The Register is not maintained properly.

iii) Cosmetic Charges Acquittance Register for 2014-15:

The register was maintained from February, 2014 to January, 2015. As per the version of students the cosmetic charges were paid to them up to December, 2014.

iv) Cash Book for the year 2014-15:

The cash book is being maintained. But no entries were made.

v) Movement register of boarders:

The register is not being maintained from 23.09.2014 properly. The signatures of some of the pages the parents were not found and also in some of the pages the signatures of the Hostel Welfare Officer were not found.

vi) Parents Meeting Register:

The register is not being maintained properly. The signatures of the boarders and their parents were taken in the register. It is not mentioned in the register about the purpose of the meetings and feedback taken from the parents.

viii) Sick Borders register:

The register is maintained from 06.02.2015. As per register, three boarders were shown as sick on 06.02.2015 while five boarders were shown as sick on 12.02.2015 and 2 boarders were shown as sick on 13.02.2015. the register is not being maintained properly.

8) The Hostel Welfare Officer failed to maintain certain mandatory records and failed to carryout the intrusions given by the Government from time to time:

The Hostel Welfare Officer did not follow the instructions issued by the Government vide Circular Rc. No. M1/14469/96, dt.23.04.1997 and Circular No. 13/5329/99, 28.09.2005 issued by the Commissioner, B.C. Welfare Department, A.P. Hyderabad.

(PTO)

He did not maintain registers viz 1) Daily Menu Register, 2) Daily Perishable items Receipt Register and 3) Library Books Register at B.C. Boys Hostel, Danavaipeta, Rajamahendravaram and he also failed to carry out the instructions given by the Government from time to time.

The enquiry reveals that Sri Revu Venkataramana, while working as Hostel Welfare Officer, Govt. B.C. Boys Hostel, Danavaipeta, Rajamahendravaram, committed grave misconduct and misappropriated Government funds total a tune of Rs. 21,811/- during the period from 01.12.2014 to 31.12.2014 and committed grave misconduct and claimed excess Government funds total a tune of Rs. 34,530/- towards diet charges during the months of Jan & Feb' 2015 by the following ways.

1) By enhancing the strength than the actual strength;
2) By showing present of the students who were on leave;
3) by misusing the provisions and by manipulating the records.

Since the ACB conducted Surprise check and going to recommend deterrent action, the Hostel Welfare Officer has cancelled the earlier claimed bills Rs. 1,04,854/- & Rs.1,28,083/- for the months of January & February 2015 through online. Later the Hostel Welfare Officer has manipulated records and reduced the boarders attendance for the months of January-2015 & February-2015 and again submitted fresh bills Rs.79,179/- & Rs,99,983/- in the place of Rs.1,04,854/- & Rs.1,28,083/- for the months of January-2015 & February-2015 respectively and later drawn the both bills. He failed to maintain mandatory records in the hostel.

Further Smt.Chinta Nag Lakshmi, Assistant B.C.Welfare Officer, Rajahmundry is supposed to inspect the above Hostel every month, but she failed to inspect the hostel from 06-12-2014. She has visited the hostel on 6-12-2014 without proper verification of the records and left the instructions in a routine manner in the superior officers visiting register. Being the immediate supervisory officer of B.C.Welfare Boys Hostel, Rajahmundry, she failed to supervise the above hostel effectively and allowed misappropriation of Government funds by the Hostel Welfare Officer, B.C. Boys Hostel, Rajahmundry.

Thus Smt. Ch.Naga Lakshmi, D/o Muneswara Rao, Asst. B.C Welfare Officer, Rajahmundry , East Godavari District who who is the immediate Supervisory Officer of B.C Boys Hostel, Rajahmundray failed to control the corrupt activities of the Hostel Welfare Officer, lack of devotion to duty and thereby allowed mis-appropriation of Government funds by the Hostel Welfare Officer and exhibited slack supervision, lack of devotion to duty and there by committed misconduct and thereby contravened Rule 3(1)(2)&(5) of Andhra Pradesh Civil Services(Conduct) Rules,1964.

The Government Servant has therefore rendered herself liable for regular department action for appropriate penalty.

B. UDAYA LAKSHMI
PRINCIPAL SECRETARY TO GOVERNMENT

ANNEXURE-III

LIST OF WITNESSES

1	Smt. Chinta Nagalakshmi, 57 years, Asst.B.C.Welfare Officer, Rajahmundry, R/o D.No.13-14-136/1, Venkatewara Market, Rajahmundry Urban, E.G.District.
2	Pouroju Durgarao, S/o Nageswara Rao, 35 years, Butchinagar, **Kamati-cum-Cook-Night Watchmen**, Govt.B.C.Boys Hostel, Danaveipeta, Rajahmundry, R/o D.No.4-73, Pidingoyya(V), Rajahmundry Rural(M), E.G.District.
3	Sri Mattaparthi Veera Samson, Veerayya, 39 years, **Kamati-cum- Cook-Night Watchmen,** Govt.B.C.Boys Hostel, Danaveipeta, Rajahmundry, R/o D.No.51-7-7/1,12-taps street,Rajendranagar, Rajahmundry, E.G.District.
4	Sri Sigireddy Raja, S/o Rambabu, 36 years, **Kamati-cum- Cook-Night Watchmen,** Govt.B.C.Boys Hostel, Danaveipeta, Rajahmundry, R/o D.No. 2-85, Vemagirigattu,Kadiyam(M), Rajahmundry, E.G.District
5	Smt. Nazma Sharief, W/o Hussain Sharief, D.No.46-1-14, TTD Kalyana Mandapam Road, near Women's College, Danaveipeta, Rajahmundry, E.G.District.(Hostel Building Owner)
6	Sri Abdul Shukru, S/o Abdul Rasheed, 33 years, Hostel Welfare Officer, Danaveipeta, Rajahmundry(He posted in the hostel, after suspend of the HWO Sri R. Venkataramana.)
Boarders:	
7	Sri Kotta Anand Suresh, S/o Nagu, 11 years, 5th Class, C.J.R.M Elementary School, Y.Junction, Rajahmundry, N/o Arella(V), Tadepalligudem (M), W.G.District.
8	Sri Vepati Manikhanta, S/o Pedakapu, 11 years, 5th Class, C.J.R.M Elementary School, Y.Junction, Rajahmundry, N/o Vengayammapuram, Jaggampeta(M).
9	Sri Sirisella Ganesh, S/o Raghava, 11 years, 5th Class, C.J.R.M Elementary School, Y.Junction, Rajahmundry, N/o Kothamuru(V), Rajahmundry Rural(M), E.G.District.
10	Seelam Srinivas, S/o Apparao, 15 years, 7th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Ch.Gunnepalli(V), Mummidivaram (M), E.G.District.
11	Gorrela Srihari Babu, S/o Srinu bau, 12 years, 7th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Kamarajupeta, Gokavaram (M), E.G.District.
12	Gollapalli Pandu, S/o Yesu, 13 years, 7th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Nellipudi(V),Gangavaram (M), E.G.District.
13	Kottedi Jeevanbabu, S/o Chintibabu, 14 years, 7th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Vegammapuram,Jaggampeta (M), E.G.District.
14	Jatla Raju, S/o Sathibabu, 14 years, 8th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Nellipudi(V),Gokavaram (M), E.G.District.
15	Mummana Vinaykumar, S/o Veerababu, 14 years, 8th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Krishnapuram(V),Jaggampeta (M), E.G.District.
16	Karri Manohar, S/o Veera Venkata Satyanarayana, 14 years, 8th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Gandepalli(V) & (M), E.G.District.
17	Kadari Rama Durga Prasad, S/o Krishna Murthy, 14 years, 8th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Nellipudi(V),Gangavaram (M), E.G.District.
18	Konjerla Sathish, S/o Veera Nagesararao, 15 years, 9th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Nellipudi(V),Gangavaram (M), E.G.District.
19	Sanny Sravana Kumar, S/o Appala Raju, 14 years, 9th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Edatam(V), Payakaraopeta(M), Visakha District.
20	Dara Ravi, S/o Venkateswarlu, 16 years, 9th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Venkatanagaram(V), Rajahmundry Urban, E.G.District.

21	Kopaka Muralikrishna, S/o Trimurthulu, 15 years, 9th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Gopalapuram(V), Gandepalli (M), E.G.District.
22	Baddi Srinivas, S/o Apparao, 15 years, 9th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Thondangi(V)&(M), E.G.District.
23	Marji Ramesh, S/o Krishna, 15 years, 10th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Gowripatnam (V)&(M), W.G.District.
24	Guntapalli Venkata Sivarama Krishna, S/o Somulu, 15 years, 10th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Singarayapalem(V), Gandepalli (M), E.G.District.
25	Tandu Rajkumar, S/o Krishna, 15 years, 10th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Ramavaram (V), Jaggampeta (M), E.G.District.
26	Chitalapudi Bhupathi Raju, S/o Venkateswara Rao, 15 years, 10th Class, C.J.R.M High School, Y.Junction, Rajahmundry, N/o Kavuluru (V), Nalajerlla (M), E.G.District.
	Head Masters
27	Smt. Seva Rajya Lakshmi, D/o John, 45 years, Head Master, C.J.R.M.C Primary School, Kambalapeta, Rajahmundry, R/o D.No.80-4-2/1A, Sainagar, J.N.Road, Rajamahendravaram.
28	Sri Kamisetty Kotilingam, S/o Seshagiri Rao, 52 years, , Head Master, C.J.R.M.C Primary School, Kambalapeta, Rajahmundry, R/o D.No.36-28-12/ C.N.R Towers, Flat No.F-2, Chalumurivari Street, Innespeta, Rajahmundry.
29	Smt. J.S.S.Mani, W/o G. Satyanarayana Murthy, I/c Head Master, Municipal Corporation Town High School, Veerabhadrapuram, Rajahmundry.
30	Smt. D. Satyavathi, Head Master, S.K.V.T English Medium High School, Rajahmundry.
31	Smt. Pappala Anantha Lakshmi Satyavathi, Head Master, Jampeta Girls Mpl. Primary School, Jampeta, Rajamahendravaram.
32	Head Master, Saventyh Day Advance E.M. School, Besides Anand Regency, Jampeta, Jail Road, Rajamahendravaram.
33	Head Master, Sri Kantipudi Ramarao Mpl. Corporation High School, Jayakrishnapuram, Rajahmundry.
	Mediators and ACB Officils:
34	Sri Balla Adinarayana Varma, S/o Mohanarao, age: 47 years, Executive Engineer, R&B, R.D.C Division, Rajahmundry, R/o D.No.47-1-8/7, Flat No.3, Pavan Hights, beside SKVT Degree College, Danvaipeta, Rajahmundry, E.G.District. (Mediator-1)
35	Sri Vasamsetti Satish Kumar, S/o Ramakrishna, age: 28 years, O/o Executive Engineer, R&B, R.D.C Division, Rajahmundry, R/o D.No.2-144, Housing-Board Colony, Rajahmundry, E.G.District. (Mediator-2)
36	Sri N. Ramesh, Deputy Supdt. of Police, Anti Corruption Bureau, Visakhapatnam Range, Visakhapatnam, FAC-Rajahmundry Range, Rajahmundry.
37	Sri S.Ramakrishna, Inspector, Anti Corruption Bureau, Visakhapatnam Range, Visakhapatnam,
38	Any Other withness who may be examined during enquiry.

B. UDAYA LAKSHMI
PRINCIPAL SECRETARY TO GOVERNMENT

ANNEXURE – IV

LIST OF DOCUMENTS

1.	Surprise Check report drafted at Govt. B.C. Welfare Boys Hostel, Dasanavaipeta, Rajahmundry, East Godavari District on 28-02-2015.
2.	Boarders Attendance register of Govt. B.C. Welfare Boys Hostels, Dasanavaipeta, Rajahmundry during the year 2014-15.
3.	Copies of students Attendance Registers of VI, VII, VIII, IX and X classes for the months of Dec-2014, Jan-2015 and Feb-2015 of the C.J.R.M. High School, Rajahmundry and Letter dt.10-03-2015 of the HM of this school.
4.	Copies of students Attendance registers of IV & V classes for the months of Dec-2014, Jan-2015 and feb-2015 of the C.J.R.M. Ele. School, Rajahmundry and Letter dt.10-03-2015 of the H.M. of this school.
5.	Copies of students Attendance registers of VI, VIII, IX and X classes for the months of Dec-2014, Jan-2015 and Feb-2015 of the Municipal Town High School, Rajahmundry and Letter dt.7-3-2015 of H.M. of this school.
6.	Copies of students Attendance registers of VI class for the months of Dec-2014, Jan-2015 and Feb-2015 of the 7th day Advance School, Rajahmundry and Letter dt.6-3-2015 of H.M. of this School.
7.	Copies of students Attendance registers of V, IX and X classes for the months of Dec-2014, Jan-2015 and Feb-2015 of the S.K.V.T. E.M School, Rajahmundry and Letter dt.7-3-2015 of H.M. of this School.
8.	Copies of students Attendance registers of III, IV & V classes for the months of Dec-2014, Jan-2015 and feb-2015 of the Jampeta Municipal Coop. Primary School, Rajahmundry and Letter dt.7-3-2015 of H.M. of this school.
9.	Copies of students Attendance registers of X class for the months of Dec-2014, Jan-2015 and Feb-2015 of the Kantipudi Ramarao Municipal Corporation High School, Rajahmundry and Letter dt.7-3-2015 of H.M. of this school.
10.	14-Boarders CL petitions of the Govt. B.C. Welfare Boys Hostel, Danavaipeta, Rajahmundry.
11.	Stock Register
12.	Perishable stock register (Vegatables, Milk, Eggs & Sweets)
13.	Cosmetic Charges Acquittance Register for 2014-15
14.	Cash Book for the year 2014-15
15.	Movement register of boarders
16.	Parents Meeting Register
17.	Sick Boarders register
18.	Superior Officers Visiting Book
19.	Lr.Rc.No.B1/142/2015, dt.4-3-2015 of the Deputy Director of B.C. Welfare, E.G.District, Kakinada
20.	Memo.no.D1/1057/2012, dt.7-12-2012 of Director of B.C.Welfare, AP, Hyderabad.
21.	Government Circular Rc.No.M1/14469/96, dt.23-04-1997 issued by the Commissioner, B.C. Welfare Department, A.P., Hyderabad.
22.	G.O.Ms.Nos.39, dt.7-12-2012 and 23, dt.21-10-2013 of the Principal Secretary to Government.

B. UDAYA LAKSHMI
PRINCIPAL SECRETARY TO GOVERNMENT